



5 Easy Steps:

Custom Lampshade Order Form

1. SELECT your lampshade style and size
2. ARRANGE your photos in order left to right
3. Indicate LAYOUT style for each photo
4. COLOR SELECTION for background and trim color
5. Tell us how many to produce, where to ship them, how you would like to pay.


HINT: Use this form as a handy guide, call our Customer Service and we'll walk you through the order process.

(540) 661-3434

Easy - Uncomplicated - Fast

Step 1. - Select (circle selection)

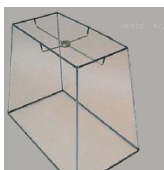
SQUARE SHADE



Model # S8 - 5" top x 8.5" bottom x 7.5" height

Model # S12 - 6.5" top x 11.5" bottom x 11" height

RECTANGULAR SHADE



Model # R12
Front & Back Panels - 10" top x 12" bottom x 8" height
Side Panels - 5" top x 7" bottom x 8" height

Model # R14
Front & Back Panels - 12" top x 14" bottom x 11" height
Side Panels - 7" top x 9" bottom x 11" height

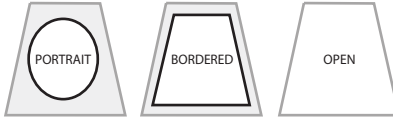
Step 2. - Arrange

TRADITIONAL PRINTS - If you are sending traditional prints, first number the prints, 1 through 4. For digital files, use the filename.


Check here if order is not important to you (our designers will arrange your photos).

Photo Name	Square	Rectangle
_____	Panel 1	Front
_____	Panel 2	Back
_____	Panel 3	Side 1
_____	Panel 4	Side 2

Step 3. - Layout You've identified your photograph in Step 2, now you'll select a cropping style. There are three cropping styles to choose from - Portrait, Bordered, Open - and you can mix all types on your lampshade.



For Example, here is the same photograph in the 3 cropping styles.



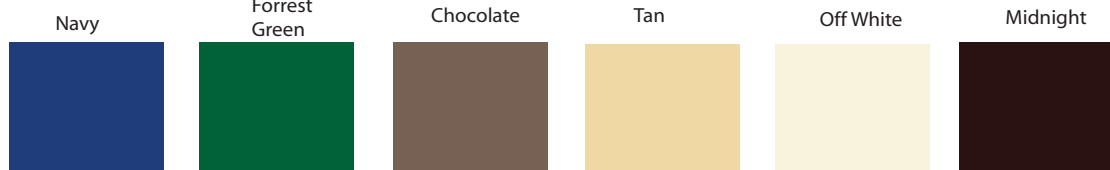
Check here if you would like our designers to select the best layout for the photos you've submitted.

Photo Name	Circle one Cropping Style per photo		
_____	Portrait	Bordered	Open
_____	Portrait	Bordered	Open
_____	Portrait	Bordered	Open
_____	Portrait	Bordered	Open

DIGITAL TIP 1: If sending Jpegs, file size should be greater than 350kb. Files produced out of most digital cameras made in last 3 years are perfect for a single lampshade panel.

Questions? call Customer Service at (540) 661-3434 or email sales@lifeshade.com

Step 4. - Color Selection 6 different colors to choose from. Please select 1 color for Trim and 1 color for Background (Background selection only pertains to Bordered & Portraits style cropped photos).



Trim Selection: _____ Background Selection: _____

Check here if you want our designers to select colors for you. Please Note: There are always slight color variations in dye lots

Step 5. - Quantity, Shipping, & Payment Options

Store Nr: _____

a. How many Lampshades would you like us to make?

Need By Date: _____

b. Are all lampshades all being shipped to you? Y/N (if N please supply a separate sheet of paper w/Ship To info)

c. I CERTIFY THAT I OWN THE COPYRIGHT FOR THIS PHOTO(S) OR THAT I AM AUTHORIZED BY THE OWNER TO USE/REPRINT THE IMAGE(S) SUBMITTED TO LIFE SHADE, INC.

d. Billing Address: Check here if Bill To same as Ship To:

Your Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone Nr: _____

Check here if you would like a printer's proof of your lampshade sent to your email address:

Email address

d. Ship To Address:

Your Name: _____


Company Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone Nr: _____

Payment Method

We Accept:  Debit Cards are OK

Name On Card: _____

Card Number: _____

Security Code (on back of card): _____

Expiration: _____

Signature: _____

Order Summary:

Model	Lampshade Description	Price Per Shade	Qty	Total Charges
S8"	Square Frame, 5x8.5x7	\$ 159 *	_____	_____
S12"	Square Frame, 6.5x11.5x11	\$ 189 *	_____	_____
R12"	Rectangular Frame, (10x12)x(5x7)x8	\$ 169 *	_____	_____
R14"	Rectangular Frame, (12x14)x(7x9)x12	\$ 199 *	_____	_____
Accessories _____				_____
(enter lamp bases, harps, clips - give item # & quantity)				
Scanning Charged at \$5.00 per scanned image		\$5 *	_____	_____

ORDER TOTAL



P.O. Box 665, Orange, VA 22960
voice (540) 661-3434
fax (877) 403-2977

sales@lifeshade.com www.lifeshade.com